**IT Applications, Unit 4**

**Ch 8, Security and Ethical Considerations**

**Disaster Recovery Strategies, p 514**

1. What is a disaster recovery plan?

Preparing a disaster recovery plan:

1. List some considerations required in preparing a disaster recovery plan.

There are four key parts to a disaster recovery plan:

1. Preparing an emergency plan
   1. What should an emergency plan contain?
2. Preparing a “backup” plan
   1. What does a backup plan involve?
   2. List what the plan should include
3. Preparing a recovery plan
   1. What does a recovery plan involved?
   2. What are the things to consider when writing a recovery plan?
4. Test plan
   1. What is looked for in testing a disaster recovery strategy?]

**Evaluating information-management strategies,** p 517

Elaborate on each of the following four criteria to consider in evaluating information-management strategies:

1. integrity of data
2. security
3. ease of retrieval
4. currency of files